



### Hullabaloo U Instructor Supervisor Approval Form

#### What is Hullabaloo U?

Hullabaloo U is a semester-long, 0 credit hour first-year experience course designed to create a welcoming and affirming environment for each new student. Hullabaloo U equips first-year students with the skills and resources to achieve their academic and personal goals, take advantage of campus resources, develop community and a sense of belonging, and contribute to our diverse and inclusive Aggie community. A Hullabaloo U Instructor is a Texas A&M University employee who is committed to first-year student success and persistence. Instructors serve as educators, resources, and representatives of TAMU.

#### Benefits of Teaching Hullabaloo U

- **\$500 bursary stipend per semester** to use for professional development, etc.
- **Have an impact and connect with Texas A&M students.** Hullabaloo U instructors serve as a touchpoint for their students every week throughout their first semester, and strive to equip them for success for the rest of their time at Texas A&M. They are an integral part of their transition to college.
- **Connection to the student experience.** Connecting to real first year students and hearing their common concerns can help put their role as an administrator/practitioner in perspective.
- **Expanded network of faculty and staff.** With 350+ instructors from various campus offices and departments, instructors have the opportunity to develop a greater connection to the TAMU community.
- **Professional development opportunities.** Instructors have the opportunity to engage with various learning strategies, become more familiar with transitional needs of first-year students, and learn things they can apply to their other responsibilities.

#### Minimum Requirements

- Hold at least a Bachelor's degree
- Status as a current Texas A&M University employee (faculty OR full-time staff OR graduate students who have completed at least 18 hours of graduate coursework at TAMU)
- Have worked at Texas A&M for a minimum of one year (as of 8/19/25) OR at least 6 months if you previously attended Texas A&M as a student
- Completion of required training workshops
- Approval of the instructor's supervisor/dept. head

#### Instructor Responsibilities

- Commit to serving as an instructor for a semester-long (typically fall), 0-credit hour transition to college course. Sections are composed of approximately 25 students and meet weekly for 50 minutes.
- Prepare and facilitate weekly well-organized presentations, class discussions, and activities on various topics. Mandatory content modules for four weeks of the semester are provided by the Office for Student Success. Additional encouraged content modules for other weeks with lesson plans, activities and facilitation guides are available as well.
- Develop a rapport and a safe relationship with new students.
- Communicate accurate and timely information to students about academic and student resources.
- Be accessible and willing to assist students as they navigate their first year, and make referrals to appropriate resources for issues that are beyond scope of expertise.
- Abide by all curriculum guidelines such as learning outcomes, required content, etc.
- Conduct provided assessments and return completed surveys/artifacts to the Office for Student Success.
- Attend required training workshops. Instructor training will consist of:
  - Hullabaloo U Instructor Symposium: Wednesday, May 14, 2025, 8:00 AM - 12:00 PM
  - New instructors must also complete New Instructor Training. New Instructor Training will be offered as online modules to complete at one's own pace OR as a 5-hour in-person workshop to be offered on several dates in May.
- Meet regularly with the Peer Mentor assigned to their section to coordinate and plan course components.
- Assist their Peer Mentor with development of a learning contract related to their experience and provide them with developmental opportunities within the classroom to fulfill their goals.

#### Supervisor/Department Head Agreement:

I have read the information about the Hullabaloo U Instructor responsibilities and requirements and agree to support my employee to fulfill all responsibilities of this program.

Supervisor/Dept. Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor/Dept. Head Name: \_\_\_\_\_ Supervisor/Dept. Head Title: \_\_\_\_\_

Participant Name: \_\_\_\_\_ Department: \_\_\_\_\_