CONNECTED TEAM AWARD - NOMINATION CRITERIA

The purpose of the CONNECTED Team Award is to recognize a team for notable advancement in the use of EAB Navigate in supporting Texas A&M’s student success initiatives.

Eligibility – Nominations for the Advising Team Award MUST be approved by the AOC Dean or his/her designee of the team’s college or division. Teams nominated can be a College/Department advising group or division supporting student success. Groups may self-nominate. Teams must be employees at Texas A&M University and its branch campuses whose primary function is advising and supporting undergraduate students on matters concerning academic success, retention and progress to degree. Staff from the Office for Student Success not eligible to apply.

The recipient of the CONNECTED Team Award will receive a plaque and a bursary of $2,500 at the UAC Awards Breakfast in May.

The nominations will be evaluated by the selection committee based on the evidence of practices, qualities and impact that distinguish the nominees for this award in supporting student success using EAB Navigate. Those items may include, but are not limited to:

- Strategic innovative ways to support student success
- Monitoring of student progress toward academic and career goals
- Mastery of Navigate functionality
- Improvement of academic advising and student support within a unit or across campus
- Development of creative technology solutions for advising issues and student support
- Implementing new ways to integrate Navigate with existing advising technology and other processes
- Use of analytics, reporting and advanced features in Navigate
- Evidence of impact on student success rate or programs within department/unit

Additionally, nominations will be strengthened by:

- Willingness to share EAB Navigate skills and strategies with colleagues
- Practices of collaboration across campus in use of Navigate connecting programs supporting students
- Partnership with Navigate team to provide feedback driving new innovations and utilization
Nominations:
Nomination packets must contain a detailed description of innovations, practices and successful implementation which demonstrates that the individual nominated meets the award criteria. Include the following items:

1. **Completed Nomination Form**
2. **Nomination/Application Letter** - Letter of nomination/application summarizing the team’s qualifications and why the group is being nominated for this award. This document should provide details on innovation and excellence in advising and supporting student success using EAB Navigate Campus. This document should provide evidence of impact and specific examples that demonstrate excellence in supporting student success. Input from others is encouraged as the nomination letter is composed and may include quotes or comments from colleagues and students. The letter should not exceed four pages, single spaced.

3. **Letters of Support** – no more than two (2) letters of support which address the qualifications of the team being nominated. Letters should not exceed 1 page single spaced.

   All letters should be typed in 12-point font or larger.

Nomination forms and more information are available on the Office for Student Success website - [https://studentsuccess.tamu.edu/](https://studentsuccess.tamu.edu/).

Nominations may be submitted by faculty, staff, administrators and students and must be submitted no later than Thursday, April 3, 2020, 5:00 p.m. All materials must be received by this deadline and shall be submitted electronically or by hard copy to:

Shelby Salmons
Program Coordinator EAB Navigate, Office for Student Success
ssalmons@tamu.edu
979-458-6114
2nd Floor, Hotard Hall, 110 Asbury Street, Room 217
1164 TAMU
College Station, TX 77843-1164

For questions contact Shelby Salmons or Adrienne Bentz:
Adrienne Bentz
Associate Director, Office for Student Success
abentz@tamu.edu
979-458-0997

Deadline: Friday, April 3, 2020, 5:00 p.m.
2020 CONNECTED Team Award
Nomination Form
(Please type or print legibly)

Name of Team/Program/Office: ________________________________

College/Department: ________________________________

List members with titles of Team/Program/Office:

1. ________________________________
2. ________________________________
3. ________________________________
4. ________________________________
5. ________________________________

Nominator Name: ________________________________

Nominator Email address: ________________________________

Mail Stop _______ Phone # ____________________________

Approval (signature) of AOC Dean or designee:

______________________________________________

Attach completed form to the letter of nomination and letters of support and submit by 5:00 p.m. on April 3, 2020 to:

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